

Code of Acceptable Use of ICT

Students who wish to use information and communication technology (ICT) at St Bernard's College must agree with this code which remains valid for the entire period the student is enrolled.

St Bernard's College students are expected to be safe and responsible in their use of ICT. In order to access ICT at St Bernard's College all students must agree to:

- ensure that the use of ICT and mobile devices at school is related to the genuine curriculum and education-related learning activities
- recognise the authority and responsibility of staff to direct, permit, restrict and authorise the use of ICT at school and act accordingly
- not use ICT to harass, bully, demean or hurt others
- exercise appropriate care for the stewardship of the ICT property and the resources of the school and of other people
- harness our ICT expertise and skills to support and enhance the work of the school, rather than engaging in destructive activities such as hacking, uploading viruses, damaging infrastructure, distributing spam or deleting the work of others
- avoid allowing ICT-related distractions to detract from our learning or the learning of others at school
- not plagiarise, ensuring that they properly reference the work of others
- protect the privacy, confidentiality and the dignity of individuals by not disclosing, using, distributing or publishing information about individuals in any way that may cause them harm
- not utilise the identity, accounts, passwords or confidential details of other people
- protect our relationships by not accessing, sharing, sending or publishing material that is hurtful, offensive, inappropriate or false
- not use ICT to photograph, video or record people in the school context, or publish or distribute those recordings, without the express permission of the supervising teacher
- take responsibility for reporting inappropriate usage of ICT in the school.

Failure to comply with the terms of this agreement may result in one or all of the following consequences:

- Loss of ICT access
- Disciplinary action
- Requirement to pay for loss or damage
- In certain cases, matters could be referred to the police.