

Using HELIX Caregiver Portal and Mobile App

The caregiver portal/app allows you to view school information about your child(ren). It gives you quick and easy access to the information for the children in your care as well as being able to receive announcements and notifications from the school.

Portal login:

Enter the website <https://parent.helixsms.co.nz> into your browser

Logging in can be achieved by using one of the two approaches below.

If your email address supplied to the school is associated with Google or Office 365 then proceed to step A.

If it is not then proceed to step B

A Click the icon (g+ (google), or office 365) that is associated with **the email you supplied to school**. (This will be the email address this email was sent to). A popup will appear asking for your login details. On entering this correctly the Edge caregiver home page opens.

B **Type in the email you supplied to the school**. You will be then asked to supply a password. Choose the 'reset password' button. You will be sent an email to the address supplied to the school with details on how to create/reset your own password.

APP login:

Download **Helix SMS** from the Play Store (Android) or App Store (iOS). Once installed you will be asked to make up a 4 digit pin, then enter your Edge email and password.